

Everything about your company profile

You have already received an e-mail from us to **edit and fill in your company profile (sender: talque)**. You can access your company profile via the link in the e-mail. You can fill in the profile with your name, description, logos, contact details and other information. This allows visitors to find out as much as possible about your company, products and services.

For English participants, you also have the option of entering English descriptions. If nothing has been entered, the German text is automatically displayed to participants - the profile does not remain empty.

Creation of company profiles with editing link to the platform:

Sender: schedule@talque.com

Subject: Your LEARNTEC profile at LEARNTEC 2024

Click on the "Edit" button to access your editing form to fill in your company profile.

How can you see your company profile?

- You can see a preview via the link <u>talque</u>
- The exhibitor list will be **onlin**e and viewable on the website from **mid-January 2024**. The app with the exhibitor list will go online a few weeks before **LEARN**TEC 2024.

Until when must the company profile be completed?

• The data and information can be edited and changed at any time. We recommend that you finalize your profile by the time the app goes live at the latest.

Can data still be changed during the trade fair?

• Yes, you can still change information during the event.



How can I assign employees to my company profile?

• Every employee who is registered for an exhibitor pass receives an invitation to talque in advance of the trade fair and is automatically assigned to the company profile upon registration.

Still have questions? Then please contact Tamara Frankenhäuser:



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